

MSBA Alternative Dispute Resolution (ADR) Section GRANT CRITERIA

The mission of the ADR Section is to advance and promote the field of conflict management and dispute resolution, and to improve the practice, elevate the standards, and educate practitioners, the bench and the public regarding ADR in Minnesota.

In pursuance of its mission the Section has set the following goals:

- Provide education to Section members through monthly lunch programs, the ADR Institute, and other programs that address topics of interest to ADR professionals and others interested in the field;
- Inform the public about the ADR credentials of Section members through the web directory;
- Educate other members of the bar and the public regarding the benefits of using ADR;
- Provide commentary and collaborate with other groups on legislation by monitoring proposed legislation and rules and assisting in development of proposed uniform acts affecting ADR;
- Work closely with the ADR Review Board to ensure the enforcement of ethical standards;
- Encourage collaboration with other Sections of the state bar and other ADR organizations by establishing relationships with and inviting participation by other sections and organizations with our work;
- Promote the use of ADR in federal and state courts, administrative agencies and community dispute resolution organizations;
- Publicize and educate regarding key developments and opportunities in ADR.

Grant Policy

The ADR Section recognizes that its existence and its ability to carry out its mission and goals follows from the cooperation and support it receives from Section members, who are the primary source of all funds available to the Section. The Section therefore feels deeply obligated to pursue policies and make grants to such programs and causes as it believes will attract the special interest and support of ADR professionals in the State of Minnesota.

The ADR Section allocates up to \$5,000 per year for grants to non-profit organizations for projects in furtherance of the Section's goals.

Written grant applications must meet one or more of the following criteria:

- Programs and projects relating to ADR education for the public including publications, workshops, and related programs.
- Programs and projects directed to underserved populations.
- Programs and projects having as their purpose the improvement of the administration of justice through the use of alternative dispute resolution, including providing information to the public so that it might better understand the Courts and dispute resolution options.
- Programs and projects supporting or promoting public interest work related to the use of ADR including the work of community mediation organizations, staff, and volunteers.
- These criteria are flexible and are intended to be used as a guideline for the Executive Council in making grants.

The Section will, in allocating its funds, attempt to maintain a proper balance between:

- those new and innovative programs which may be of an experimental nature and that need assistance in the form of "seed money"; and
- those projects of special concern to ADR professionals that are of a continuing nature and need periodic contributions to their operating budgets.

The Section does not provide funds to be used for propaganda or lobbying activities.

Grant Process

Applications must be submitted by November 15 of each year for funding effective January 1 of the following year.

Applications must be made on the MSBA ADR Section Grant Application form and comply with all of its requirements.

At the end of the proposed program or project, and periodically for longer projects as requested by the Executive Council, the Applicant must report on the organization's progress towards its goals for the program or project.

The Applicant's track record for achieving the results for which funds were previously granted by the Section, the MSBA, the Minnesota State Bar Foundation and other public and private sources, will be considered.

**MINNESOTA STATE BAR ASSOCIATION
ADR SECTION**

GRANT APPLICATION
Revised November 2007

Return with requested attachments by **November 15, 2011** to:

Minnesota State Bar Association
Attn: ADR Section Chair
600 Nicollet Mall, Suite 380
Minneapolis, MN 55402

Please type the answer to each question limiting your response to the space provided.
The entire application should be no more than four pages.

Date: _____ Amount of Request: _____

Name of Organization:

Address:

Telephone:
Fax #:

Contact Person:

Title:
E-mail Address:

Please summarize your grant request in one sentence:

1. Describe your organization and its major services/activities.

2. Describe the project for which funding is requested stating what is to be achieved in terms of measurable goals and objectives.

3. List the plan and time schedule established to accomplish the goals and objectives stated in No. 2. The plan and time schedule must include any required interim reports and the final report to the Section showing progress and achievement of benchmark and final objectives and goals.

4. If you have applied to other sources for funding for this project, list those sources and amounts of requests. Indicate with an asterisk those sources from which commitments have been received.

5. Describe future funding plans if this is to be an ongoing project.

6. Please list any grants previously received from the Alternative Dispute Resolution (ADR) Section or Minnesota State Bar Foundation, giving dates when funding was received and amount (s).

7. Please list all private and public funding sources and grants in excess of \$5,000.00 for the past 3 years.

This application will not be considered unless the entire application is completed. If the Applicant has received a previous grant, the Applicant must have completed the Section's required reports for the previous grant. The grant application must be signed by an officer or executive of the applicant organization.

Organization officer or executive

Title of officer or executive