

Bylaws

Outstate Practice Section

As approved by the Assembly 04/25/92, 12/03/04

ARTICLE I. Name and Purpose

Section 1. This Section of the Minnesota State Bar Association shall be known as the Outstate Practice Section of the Minnesota State Bar Association.

Section 2. The purpose of the Section shall be to work for the delivery of high quality legal services to residents of outstate Minnesota.

ARTICLE II. Membership

Section 1. Any member of the Minnesota State Bar Association in good standing and having paid the required annual dues of the Section shall be eligible for membership in this Section and shall be enrolled as a member upon request to the Treasurer of the Section or designated agent.

Section 2. Dues of the Section shall be set by the membership of the Section at any meeting thereof, and such dues may be charged annually by appropriate action of the membership subject to approval by the Assembly of the Minnesota State Bar Association.

ARTICLE III. Governance

Section 1. The Section shall be governed by a 12-member Section Council.

Section 2. The Section membership shall elect at the annual meeting from the members elected to the Section Council a chairperson, vice-chairperson, secretary, and treasurer. These four officers shall constitute the Executive Committee. Officers shall not hold the same office for more than two consecutive one-year terms. All officers and council members shall be members of the Section at all times.

Section 3. The Section Council shall establish such other committees and subcommittees either within the Section Council or within the general membership as it shall deem appropriate. The Section Chairperson shall appoint the members to each committee and appoint the chairperson of each committee. The term of membership on a committee established by the Section Council shall not extend beyond the term of the Section Chairperson. Committees shall be directly responsible and report to the Section Council.

ARTICLE IV. Duties of Officers

Section 1. The Chairperson shall preside at all meetings of the Section, shall prepare and present an annual report to the Minnesota State Bar Association, shall appoint members to committees and shall perform such other duties and acts as customarily pertain to that office.

The Chairperson shall file within sixty days after the close of each fiscal year, an accounting of the Section's finances for the fiscal year.

Section 2. The Vice-Chairperson shall preside at all meetings of the Section in the absence of the Chairperson and shall perform such other duties and acts as customarily pertain to this office.

Section 3. The Secretary shall keep all minutes of meetings and other records of the Section and its membership, maintain correspondence, and give notice of meetings as requested by the Chairperson. The Secretary shall perform such other duties and acts as customarily pertain to this office.

Section 4. The Treasurer shall have charge and custody of the funds of the Section subject to the general supervision and control of the Section Council. The Treasurer shall render a financial report to the Section at the annual meeting and to the Minnesota State Bar Association at the close of the fiscal year. The Treasurer shall also make financial reports to the Section Council at such times as the Council shall require. The Treasurer shall perform such other duties and acts as customarily pertain to this office.

ARTICLE V. Meetings

Section 1. The annual meetings of the Section and the Section Council shall be held in the spring of each year, at such places and at such times as shall be designated by the Section Council. Other meetings shall be held periodically on the call of the Executive Committee.

Section 2. All members of the Section or Section Council who are present at any duly noticed Section meeting shall constitute a quorum for the transaction of business. All binding action of the Section or Section Council shall be by a majority vote of the members present.

Section 3. Meetings will be governed by the latest edition of Robert's Rules of Order.

ARTICLE VI. Elections

Members of the Section Council shall be elected at the annual meeting of the membership for staggered three-year terms with four members elected each year for terms commencing July 1. The first 12 members of the Section Council shall draw lots to determine an initial term of one, two, or three years. All terms of office shall commence July 1.

ARTICLE VIII. Restrictions

Section 1. These By-Laws shall become effective upon approval by the members of the Section present at any regular meeting and after approval by or with the authority of the Assembly of the Minnesota State Bar Association.

Section 2. No action of this Section, or of any committee of the Section, shall be promulgated or publicized in any way as a Minnesota State Bar Association action without first obtaining the approval of the Assembly of the Minnesota State Bar Association or otherwise complying with the By-Laws of the Minnesota State Bar Association.

Section 3. The Section shall not represent the Association before the Legislature, in any court, in any court in a controversial procedure, or before any other governmental body, unless authorized to do so by the Assembly, General Assembly, or House of Delegates.

Section 4. The Section shall not publicly advocate any recommendations in the name of the Section unless it is authorized to do so by the President of the Minnesota State Bar Association in accordance with the procedures prescribed from time to time by resolutions of the Assembly, House of Delegates, or Assembly.

ARTICLE VIII. Fiscal Year

The membership and fiscal year of the Section shall begin on July 1 and conclude on June 30 of the following year.

ARTICLE IX. Amendments

These By-Laws may be amended at any regular meeting of the Section by a majority of the members present, provided written notice of the proposed changes has been given to the membership, posted at least ten days in advance of the meeting, together with a notice of the meeting at which such amendment is to be considered. Such amendment shall not be effective until approved by the members and by or with the authority of the Assembly of the Minnesota State Bar Association.

ADOPTED this ____ day of _____, 1991.